



# **The District of Columbia State Board of Education**

## **Roles and Responsibilities of the Student Representative to the DC State Board of Education**

District of Columbia  
State Board of Education

441 4<sup>th</sup> St NW  
Suite 723 North  
Washington, DC 20001

[www.sboe.dc.gov](http://www.sboe.dc.gov)

**Improving educational outcomes for all  
residents of the District of Columbia**

**DISTRICT OF COLUMBIA STATE BOARD OF EDUCATION**  
*Student Representative for the DC State Board of Education*



**Roles and Responsibilities of the Student Representative  
to the DC State Board of Education**

**Introduction**

The DC State Board of Education was established on June 12, 2007, as part of the “District of Columbia Public Education Reform Amendment Act of 2007.” The Board consists of nine members elected one from each of the eight wards of the District of Columbia and one member is elected at-large.

The DC State Board of Education is responsible for advising the State Superintendent of Education on educational matters, including: state standards; state policies, including those governing special, academic, vocational, charter, and other schools; state objectives; and state regulations proposed by the Mayor or the State Superintendent of Education.

The State Board of Education’s Student Representative will act as a liaison between the student population of the District of Columbia and education policy makers. This role assists with the development of student led decisions, provides access for students to the Board, and allows the voices of those whom the Board represents to be heard. The Student Representative will display leadership, is passionate about their role in their community, and want the opportunity to be involved with the District of Columbia schools. The role of the Student Representative is designed to benefit students in educational, civic, social, and ethical development pursuits

**Timeline and Guidelines for Application**

Applications for the role of Student Representative for the District of Columbia State Board of Education will be available on the website ([www.sboe.dc.gov](http://www.sboe.dc.gov)) beginning on May 10, 2010 and will be distributed to District high schools, students participating in home schooling, and vocational schools prior to and during school opening. All applicants wishing to apply for the role of a Student Representative must submit an application

via email to [sboe@dc.gov](mailto:sboe@dc.gov)

or by ground mail to

SBOE

441 4<sup>th</sup> St NW STE 723 North

Washington, D.C. 20001.

Applications must be received by Friday, July 9, 2010. All applications submitted by the appropriate date will be reviewed by a special Committee, led by the Executive Director of the State Board of Education. Upon reading all of the applications, the Committee will

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choose a list of the top five applicants whose information will be submitted to the Board for review. The winners will be notified on Friday, August 06, 2010. The winners' term will be August 2010, through June, 2011 and the position becomes available upon reapplication annually.

### **Requirements to Be a Student Representative**

In order to serve as a Student Representative, applicants must be residents of the District of Columbia. They must demonstrate passion and desire to work with the State Board of Education and have outstanding scholarship, leadership, citizenship, and service. They must be a currently enrolled student in an educational venue, be it in a school or not. They should be involved in extracurricular activities including education and community related activities. Applicants must have effective professional communication skills and promotes teamwork environment and follow the dress code of business casual attire.

### **Responsibilities of the Student Representative**

The Student Representatives will attend an orientation session the first week their service begins. Attendance and active involvement with a minimum of two hours per month at the scheduled meetings, which are usually held on Wednesday evenings is required. Failure to comply with the two hour requirement per month will result in the termination of the Student Representative. A new Student Representative, picked from the remaining top applicants, will be voted on and notified as soon as possible. As email is used as the most common exchange of information for State Board of Education communication, email exchanges with the State Board of Education on current activities are expected. In addition to attendance at the meetings and/or email conversations every month, the Student Representative must compile a 500 word "Monthly Summary" document explaining the proposals, events, and outcomes of the meetings and/or emails. This document will be sent to the State Board of Education on the last day of every month. After review, the State board of Education will resend the document to the Student Representative who will then distribute it to the Districts' student population.

Acting as a liaison between the student population of the District of Columbia and the District of Columbia State Board of Education is a key role of the Student Representative. This can be achieved through a variety of activities: electronic postings of current topics and the "Monthly Summary" on the State Board of Education's Student Representative's Page; ongoing discussion with students in Representatives' educational locations; bringing current topics of interest from the public to the State Board's attention; and dependable attendance to State Board activities.

## **Conclusion and Stipend information**

Thank you very much for your interest in this meaningful role of Student Representative. Your engagement will provide an opportunity for the students, teachers, and families that you will represent; a voice on the State board of Education. You will make these voices heard in an open and public venue. Your opinions and those that you will represent may assist in the development of more robust and successful learning. The ability to inject student outlooks into a largely adult directed educational system is invaluable to the State Board of Education and the greater learning communities within the District of Columbia. The State Board of Education recognizes the important role in involving students in the political process that ultimately influence all students in the District of Columbia regardless of age, location, and learning format. With this in mind we also recognize the overwhelming duties that are already in place on students and feel it only fair to offer some economic stimuli for participation in this process. Each student will receive a stipend according to the students' level of participation and completion of responsibilities outlined above.

The maximum amount a student can acquire is \$225.00 per month per student. The Student Representatives may earn their stipend in two ways:

- \$50.00 to every meeting attended, maximum of \$200/month.

- \$25.00 per month for "Monthly Summary" document

Payment will be made directly to the Student Representatives at the end of their term.